

Kristopher C. Keyton

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Objective

A professional equipped to support the mission of many professional environments.

Professional Achievements

Management Intern – City of East Lansing

- Researched and completed a noise ticket violation report for the City of East Lansing.
- Was part of a committee that successfully researched and completed a report/assessment on the financial stability of the City of East Lansing.
- Compiled numerous spreadsheets for various departments within the City of East Lansing.

New Advisor of the Year Award – Michigan State University

- Increased membership 120% for the student organization Spartans Rebuilding Michigan.
- Help and advised 4 signature sponsored events raising more than \$7,000 for various charities.
- Successfully completed interviews and screenings for new members and helped strengthen the executive board and sub-committees.

Program Advisor/Manager – Michigan State University

- In one academic year raised more than \$15,000 in donations and sponsorships for the Center for Service-Learning and Civic Engagement.
- Increased the number of student volunteers and registered student volunteers by 50%.
- On a yearly basis, planned and executed five large scale university wide days of service. Included were the annual MLK Day of Service and Fill the Bus initiative. In total over 2,000 students, 25 staff members, and over 50 community partners/agencies participated.

Business Development – Quicken Loans

- Created presentations and training materials for several business partners.
- Completed company trainings in the area of project management and strategic planning to gain broad knowledge to understand and communicate all areas of our business to partners.
- Created and presented presentations and training materials for partners, and generated and compiled reports and metrics for our partnerships.

Skills

- Self-motivated
- Energetic personality
- Computer proficient
- Loyal
- Effective Communicator
- Leader

Work History

Program Advisor	Michigan State University	11/2013 - present
Relationship Manager	Quicken Loans	4/2013 – 11/2013
Support Staff	South Lyon Community Schools	9/2012 – 4/2013
Varsity Girls Basketball Coach/Teacher	Lansing School District	11/2008 – 7/2012

Education

Masters; Sport Management	Eastern Michigan University	5/2011
Masters; Public Administration	Western Michigan University	8/2006
Bachelors; Community Relations	Michigan State University	8/2001

Presentations

“Developing Campus Collaborations and Community Partnerships for Large Scale Days of Service”

Michigan Campus Compact - Partners In Change Conference 2016

Projects

[“Day of Service Toolkit”](#)