The NCSUE book/monograph series is a peer-reviewed outlet for authors whose work best suits a publication venue that is not available through peer-reviewed journals. Proposed volumes must reflect an integrative approach to core aspects of the scholarship of engagement and/or engaged scholarship. The term “engaged scholarship” is inclusive of all facets of work linked to university-community partnerships that are local, regional or global with respect to space, place, and discipline. This includes scholarship that would fit such terms as civic engagement, community-based research, participatory action research, tribal participatory research, service learning (which is anchored in scholarship), program evaluation, intervention research, applied developmental science, translational science, and all other forms of applied research and creative scholarship. Scholars from all disciplines and professional programs are welcome to submit manuscripts for consideration. All proposals are first screened by the Series Editors, who determine whether they meet eligibility requirements. Proposals are then reviewed by at least two members of the Editorial Board. Authors (Editors) whose manuscripts are recommended for publication through this peer review process are then recommended to the Michigan State University Press for issuance of a contingency contract. Upon receipt of the final volume, an additional peer review is obtained in order to provide constructive feedback designed to strengthen the volume.

All proposals submitted for publication consideration must include the following in the outlined format:

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1. Title of Volume:
2. Volume Author(s) or Editor(s): Provide complete contact information (i.e., name, institutional affiliation, email, phone, FAX, and mailing address)
3. Authored Books: Include:
   3.1 Book overview: Title, description covering content of the book, and how it advances knowledge in appropriate field(s)
   3.2 Detailed table of contents and letter from senior author indicating in writing a commitment to write the book, and a commitment to meet the proposed deadlines
   3.3 Chapters 1 and 2 of the volume (other chapters can be submitted, but the first two are required)
3.4 A 150-word biosketch for each author and Curriculum Vita of senior/corresponding author

4. Edited Books: Include:
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   4.2 Detailed table of contents and letter from senior author of every proposed chapter indicating in writing a commitment to write the chapter, its title and co-authors, and a commitment to meet the proposed deadlines
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5. Indicate how this volume contributes to advancing knowledge about engaged scholarship and/or the scholarship of engagement:

6. Target audience and brief projection of potential market:

7. Estimated length: (all manuscripts must be submitted double-spaced, 12-point Arial font, 1-inch margins, following the style guide of the American Psychological Association (6th edition)

8. Timeline for completion of the manuscript:

Submit proposals to:

Burton A. Bargerstock
ATTN: Scholarship of Engagement Book Series
University Outreach and Engagement
Michigan State University
219 South Harrison Road, Room 93
East Lansing, MI 48824
OUTLINE OF PUBLICATION PROCESS

2. Series Editors review the letter and decide whether to invite a formal proposal.
3. If invited, a formal proposal (using the preceding Book Prospectus guidelines) is prepared and submitted.
4. Proposal is reviewed by two members of the Board of Editors.
5. Proposal is Accepted, Accepted Pending Revisions, or Rejected.
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7. Book manuscript is completed and submitted.
8. Book manuscript is sent for external peer review (one reviewer for content and cohesion). This is not a copy edited review; that will occur once the book is sent to the MSU Press.
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Volume Preface  (Supplied by Volume Authors/Editors)

Proposed Table of Contents

Chapters

1. Title
   Author name (Institution), Author name, (Institution), etc.

2. Repeat as 1.

Repeat for all chapters in the proposed volume.
If chapters are separated into Parts or Sections, insert prior to the appropriate section titles.

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Sample full citation—notes:

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